

# Introducing the New Form Simplicity

Form Simplicity is launching its redesigned application for Florida Realtors<sup>®</sup> on April 29, 2019. The new interface layout was designed to improve the user experience.

## What's New

Form Simplicity continues to offer all the great features you already love. The improvements were made to the user interface, which was redesigned to be easier to navigate, to be ADA compliant and to have a Responsive Web Design for a better mobile user experience.

### Responsive Web Design (RWD)

The new design features a Responsive Web Design, so it is easier to use on all devices: desktop, laptop, tablets, smartphones, etc. The application's layout will automatically adjust according to the browser size of the device.

#### ADA compliant

The new design was carefully developed to meet the <u>Americans with Disabilities Act (ADA) Standards for</u> <u>Accessible Design</u>, meaning that Form Simplicity is accessible to people who have disabilities that affect their hearing, vision and physical capacities.

#### **New Interface**

The new design makes the application's interface more user friendly and maximizes the available screen area. There are four key sections in the Home page: Menu, Recent Transactions, Upcoming Tasks and Useful Tools.

• Menu

The navigation menu has been grouped so that there are fewer tabs while retaining access to all the features.

#### Recent Transactions

Your most recent transactions will be visible and accessible from the home page. You can also create a new transaction from the home page, and the flow to creating a transaction will be smoother, with colorful buttons that are easy to identify, and an expanding page to view all information at once.

• Upcoming Tasks

Your upcoming tasks are color coded, and available on the home page for easy access.

• Useful Tools

Quickly locate the button to add a new contact, create clauses and more--right from the home page.



## How to Log In

Log in as you normally do, via <u>Forms.FloridaRealtors.org</u>, <u>FloridaRealtors.com</u> or your local Board/MLSs intranet where available.

**Try the New, Redesigned View:** Once logged in to Form Simplicity, click on the orange "Try It" button under the folder icons, or the red "Try Your New Form Simplicity" button at the top of the page. Then click on the "Continue to the New Form Simplicity" button.

The redesigned application will be available to our members beginning on April 29, 2019.

**Go back to the Current View:** Once in the redesigned view, use the gray "Switch to old view" button located in the right side of Upcoming Tasks, to go back to the current view.

Both sites will be available for a period of time, giving you the opportunity to learn how to navigate the new platform before the current platform is discontinued. Your data will be available in both platforms during this time.

## **Register for a Live Webinar**

Members have the opportunity of joining Live Webinars to become familiar with the new interface. Several webinars are available during the week of April 29 - May 3.

Check out the times and register today at formsimplicity.com/JoinWebinar2

## **Get Support**

Tech Helpline is also available to members who have questions about the redesigned platform. Call: (407) 587-1450, chat live: <u>chat.techhelpline.com</u> or email: <u>support@techhelpline.com</u>. Mon. to Fri. 9 am to 8 pm, Sat. & Sun. 9 am to 5 pm ET.

## **Your Complimentary Access**

Form Simplicity's Professional Edition is available to you at no additional cost and is a benefit to all Florida Realtors members.